

COTSWOLD SCHOOL PTA BOARD OF DIRECTORS

Meeting Minutes

November 20, 2015

at Cotswold Elementary

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
<p>Attendees- Officers Present: Morgan Cromwell, Alison Tennent, Emily Peterson, Stacey Beard, Sherese Smith, Kelly Catanese, Amanda Price, Mary Barlow, Susie Wilcox, Ashley Sellner, Kathryn King Staff present: Alicia Hash, Ms Murell Officers absent: Katy Burge</p>		
<p>Welcome and Review of minutes</p>	<ul style="list-style-type: none">• Morgan called the meeting to order at 9:51. The minutes from October 30th were voted on.• Vote: approval was unanimous.• Change to minutes make sure to spell the following as follows: Clare's Gardens and Camp Hanes, Kathryn King.	
<p>Principals Update</p>	<ul style="list-style-type: none">• Gardens- Ms Hair and Prelip will get a garden• Mentors- males- will be involved in a basketball team that will involve 8 schools. They have step and cheer teams for girls mentors. Ms Bowers is sending a note about joining the team to 4th and 5th grade kids in mentor program. Games start in January.• Safety- parent emailed felt like the school was too open on meet and eat, so looking for a resource officers. Will talk about in SLT.• Dec 1st- the school report cards will come out the first week. Ms. Hash will do a blurb about the teacher turnover and explain that the report shows the turnover was from two years ago, not this past year.• Amanda Price mentioned to Ms. Hash that she has heard the 5th grade is having discipline issues that are not being taken care of, and that perhaps the teachers are not being strict enough when discipling the students. Seems that other grade levels have discipline issues taken care of, but need to step it up for 5th grade.• Ms, Hash said that the 5th grade teachers are not slow to send kids to the office when they are not behaving, but will follow up with the 5th grade team. Cougar call is to help with the discipline and leveled for math, and literacy.• Ms. Hash said there is a 5th grade website. She will have it put in Cougar Bites and on PTA website.• New lunch program with music is going well.• Parents should eat with kids at parent table when they visit so they can still talk with their child.	

Teacher Report

- Teachers are excited about pies
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- Book fair went great. Preview day went smoothly.
- Hour of Code- would teachers like to be in the classroom during the experience? Ms. Murrell will ask teachers what they would like to do this year.
- Tutorial for teachers, Star Wars theme. Susie will have this sent to Ms. Hash

Budget Review

- Kathryn read a note from Ms. King, about the Ron Clark academy and thanking PTA for sending her.
- Kathryn gave the note to Ashley Sellner who will have the note shared for the website and also for Commit to Cotswold ladies to use in a thank you letter to show where the money goes that we raise.
- FFE moved to equipment on the budget
- This that and more, the new Spirit Wear vendor has been given a password by Kathryn so she can do invoicing.
- Kathryn added a column called remaining budget, took 2015-2016 and made new line
- 16k in sales in book fair thus far
- Major things spent money on the last month were for for life logs, paid camp Hanes, more Ron Clark reimbursement, teacher grant (camera), pirate costumes funneled money in and out.

VP Admin Support

- Staff appreciation was appreciative of suggestions, asked for another person to help Jody. Poster hanging in front hall with current month's winner.
- Nominations box in library so kids can get involved in voting on staff of the month
- Room parents working with Emily and got rosters of parents in the classrooms in as of yesterday, spreadsheet will be given to Emily and implement in January.
- Kelly will email the teachers to identify who needs hard copy in cougar folders
- Adopted staff cards are signed
- Clare's garden- heard back from Porter's and they offered 10k to move the garden, sculptures taken at Thanksgiving to be re-done and put back in new space.
- Think Laurel will figure out a new plan.
- Moving the benches and to the porters.
- New space may need new benches, will figure out a plan.
- Kelly to Get pricing in writing from Roth's.
- Plan for current Clare's garden to be updated and be more of a playground space. See what Laurel may charge for plans.

- Beautification- was not as well attended, but they started the outdoor lunch area, this weekend they have gravel coming, dumped at end of Linda lane. F3 will come to spread the gravel.
- Pie day next Tuesday. Need more pies. Post on FB page asking for pies if you can.
- Cookies will go to bus drivers.

VP Enrichment

- Reading rocks has made the transition to new chairs. They want to do a survey, how they can increase more participation for summer reading. Everyone agreed that they think the survey is a waste of time.
- Ms. Hash can do a connect Ed via phone to remind kids to read over the summer.
- Kelly created a book mark log- to keep track of their reading. It is on our PTA site.
- Perhaps creating a different log that was easier than the current log will help kids keep track on their own
- Maybe a bookstore can contribute card stock for bookmarks. Binders has card stock and lots of colors.
- Ownership on the kids to keep track of your reading in cougar news.
- Remind text to remind about summer reading over the summer
- Advertise what they would get for reading
- Grants- Amy encouraged us to bring her specific needs, Mr Clutts needed more equipment and there is a Shape America grant and it is about jump rope for heart if he gets it he gets \$1300 to attend a conference \$1200 in equipment
- Level readers grant needed for Ms. Houghton
- She is working on what she is received and wish list.
- Significant discounts through Scholastic with her name on it and she can get 40%_60% off.
- Amy wanted us to read- bicycle helmet initiative. They supply helmets and a bike safety day, set up a bike safety course, only missing piece is a person from the school. Any other parent that wants to do this for the school. Partner with Spokes group and maybe not go for the grant.
- Sonic- two volunteers signed up.

VP Events

- Book fair- Has gone well, too overwhelming for new k moms. Need more volunteers.
- Meet and eat- went well and good numbers on attendants
- Daddy daughter dance- is moving forward well
- Phil Morgan can not come back but the family members may be able to take over. Will look into family taking it over.
- Maybe partner with Randolph and see get them involved to help with event through service hours.
- Camp Hanes went well- Ms. Mullins had a blast.
- Camp Hanes people can Co-chaperone for not being able to go for three days.

- Mother son outing- can we change the outing to something besides baseball . Ideas of getting overtime athletics to set up something at the school for this outing was brought up.
- Patty Drummond- 146 Linda lane walkers and 166 front door walkers.

VP Fundrasing

- Commit to Cotswold money was in Karen's desk, up to 48.5 and with matching 60K
- Smash burger- Tuesday's- have gone really well
- Kick back cards- needs specific dates
- Commit to Cotswold to get 100% participation you get a jean day or wear what you want.
- No check for Vic cards yet

VP Marketing/Communications

- Revision to media submission, formatting revision. Deadline is big thing to be aware of when to submit.
- Cougar bites needs to be limited to 400 characters.
- Submissions will come to cougar bites and website. If more characters you can put a link that will send you over to the PTA site for more information.
- Cougar bites and PTA website is separate.
- Please do not forward. info to Alicia it needs to be totally ready to go.
- If you want it in both, you sent it to bites and website.
- All needs to go to both.
- Tell them you want it run for two weeks, or otherwise it will only run one week.
- Content posts, they will take cougar bites that will be printed for families that do not have access to a computer. Content will come form what is already created and send to Karen by Friday morning and put in folders by Monday.
- We thought we needed a person to format the printed newsletter- skills for Word. Do newsletter and be done wed. And submit Thursday.
- Let's wait to see how many people do not have email, and do just a hard copy to Karen and not have a extra person.
- Motion to change the Media Submission Guidelines- accepted
- Emily send to chairs to be sent to committees, and then in January send this out to everyone.

Alicia is out of the country. She will not be back until Dec1st

Advocacy

- Article in observer in the 12th CMS will not create diversity through re-zoning. They still does not have a specific approach at how they will look at school assignments. They will look at magnets, guiding principles will not be finalized until March 2016. They will use the rest of 2016 to create a plan and will vote on a new plan November 2016, but it will make changes to 2016-2017 school year. In January. We

should see a survey on magnets schools. We should let people know to voice their opinions.

Nominations No updates

Auditing No updates

New Business

Meeting Ended @ 11:42