

COTSWOLD SCHOOL
Minutes – PTA Board Meeting
March 24, 2017

Call to order

Ali called to the meeting to order at 9:31am

Board Members Present: Ali Hoce, Morgan Cromwell, Kelly Catanese, Emily Petersen, Susie Wilcox, Mandy Price, Michelle Abels, Jody Para, and Katy Burge.

Staff Members Present: Alicia Hash, Genny Murrell

Board Members Absent: Kathryn King, Stacy Beard, Natalie Meek, Alison Tennent and Jena Holoman.

According to the bylaws, a quorum consists of a majority of Board Members (8/15). With 9 out of 15 Board members in attendance, a quorum was present.

Approve Meeting Minutes – February 24th meeting minutes approved.

Principal's update – Staff retreat begins on Friday. This will be a time for the teachers to start vertical planning for next school year, perform assessments/team building, and IB Planning. There are 41 teachers going with almost each team represented by at least one staff member. The kindergarten team is unable to send a representative this year for various reasons.

Teacher update- Ms. Murrell - No updates other than the Boosterthon is going well.

Budget Review – Given by Ali:

- No Major updates. We have some unallocated funds that we have gone ahead and put towards the order of next year's agendas.

Committee Reports

- **Admin Support-** Mandy Price
 - The frame is up in the office!!
 - Exterior Beautification: Team is asking if we can outsource the maintenance portion of their job. It has become more of a leaf removal responsibility than actual beautification and the same people are doing the

work each time. We are in a unique situation within CMS because our campus is heavily wooded so our needs are different than other schools and we need to figure out a way to move forward.

- Mandy is going to talk to Karen our getting the paperwork started with CMS and give Julie and Jason the greenlight to buy picnic tables.

- **Enrichment-** Susie Wilcox

- Step Afrika was an amazing experience for everyone who attended! The students met 4 actors and Brixx donated pizza for the participants.
- The Hype season has come to an end. The team members are going to get their pictures made at Friday Clubs today.
- Reading Rocks: The next meeting will be next week and the team is going to discuss next steps for how to move forward. They are going to slice and dice all the responsibilities and figure out what to keep, what to change, and what to pass along to staff support (counting reading logs). They will also loop Ms. Haughton into the discussion since this program runs in conjunction with the school reading program and some areas can be streamlined for more efficiency.
- Men of Cotswold are working on Play60.
- Character Lessons: Susie talked about creating a space for pictures frames to hang with the monthly character trait that is being highlighted. Ms. Hash mentioned that Ms. Grim recently visited Piedmont Middle School and brought back good ideas on how Piedmont is already doing something like that.
- IMIB Lessons: IBO is a good website source for lessons. If parents need plans for teaching the lesson, this would be a great place to go.

- **Events-** Jody Para

- Mother/Son Outing: 59 tickets have been sold from the 150 that have been pre-purchased by the coordinators. There will be another advertisement after Spring Break.
- Celebrate Cotswold: It is going well. The chairs are working diligently on the amusement attractions to make the flow work as well as possible.
- 5th grade End of Year: There will be a small order for t-shirts. The dance will be on the same day as the picnic.
- May 5th is the next Walk to School Day.
- April 25th is the next Meet and Eat.

- **Fundraising-** Given by Ali-

- Boosterthon is going well. We have raised \$17,808 as of this morning.

- **Marketing/Comm-** Emily

- Beginner's Day is coming up.

- o We will only have one summer playdate for rising kindergartners this year and do it in the morning when it will not be quite so hot.
 - o Yearbook order forms are out.
- **Community Partners-** no report
- **Advocacy-** Michelle Abels
 - o Boundaries discussions are forthcoming at the upcoming CMS board meetings. It is recommended to watch the meetings for updates.
 - o Ruby Jones was our latest board member to tour our school and she was very impressed and mentioned our school at the last school board meeting.
- **Auditing-** Kelly Catanese
 - o No report
- **Nominating-** Morgan Cromwell
 - o Mostly in good shape but have a few more spots to fill. Please submit names to Morgan.

New Business:

- Keeping the future Mom/Son Outing on the books for now but may still revisit due to low attendance. Maybe we should look into hiring Overtime Athletics in the future.
- We talked about sending a paper and/or electronic survey to parents for feedback on events and maybe other topics for feedback.
- CDOT has informed us that a lane will be added on Greenwich to allow for cars and buses to take a right turn on Randolph.
- Meeting adjourned at 10:58 am.